

**Quarterly Labour Force Survey
2nd Quarter 2012**

Thank you for choosing the Quarterly Labour Force Survey, 2nd Quarter 2012 unit records.

We hope that you will find this product useful.

1. GENERAL INFORMATION

This file sets out the information that you will need to access the data provided.

In order to process and analyse the data, users should be in possession of appropriate software that can handle very large datasets. Users can contact Stats SA for advice in this regard if necessary.

The files essential for accessing the data are provided in text format. Other files with relevant information have been provided in Word, PDF and Excel formats. If you do not have software appropriate for the latter formats, please contact Stats SA and paper copies will be forwarded to you.

Users can also access, explore and download the micro data in various formats, i.e. SAS, SPSS, Stata, etc., as well as the metadata from StatsOnline at www.statssa.gov.za. Click on 'Interactive data', then 'Nesstar'.

2. CONTENTS OF CD

2.1 Data

This directory contains the data file in ASCII format.

2.2 Metadata

This directory contains the metadata needed to process the data.

2.3 Record layout

The record layout contains information about the question numbers, a short description and also the start position and length of each variable in the data file.

Variable names, which are also supplied for convenience, are the ones used internally within Stats SA.

The Metadata should be consulted for more detail descriptions of the variables.

2.4 Code lists

This directory contains code lists for:

- Industry
- Occupation

These code lists are supplied separately for the convenience of users.

2.5 Questionnaire

This directory contains the following sections in Word and PDF format:

- The Cover page contains particulars of the dwelling, households at selected dwelling unit, response details and field staff information. (This information is not contained in the data supplied);
- Section 1 covers particulars of each person in the household;

- Section 2 covers economic activities in the last week for persons aged 15 years and above;
- Section 3 covers unemployment and economic inactivity for persons aged 15 years and above; and
- Section 4 covers main work activity in the last week for persons 15 years and above.
- Section 5 covers earnings in the main job for employees and own-account workers aged 15 years and above.

2.6 Statistical release

This directory contains the statistical release in PDF format.

2.7 Concepts and definitions

This directory contains concepts and definitions used in the survey

2.8 Guide to QLFS

This directory contains Guide to the Quarterly Labour Force Survey

3. REQUIREMENTS

The following minimum hard drive space is required:

- | | |
|--------------|---------|
| • Data | 21.4 Mb |
| • Code lists | 3.86 Mb |
| • Metadata | 1.11 Mb |
| • Other | 3.1 Mb |

4. DESIGN OF THE SAMPLE

The sample for the redesigned Labour Force Survey is based on a stratified two-stage design with probability proportional to size (PPS) sampling of primary sampling units (PSUs) in the first stage, and sampling of dwelling units (DUs) with systematic sampling in the second stage.

5. SAMPLING WEIGHTS AND ADJUSTMENT FOR NON-RESPONSE

The weights are the result of calculations involving several factors, including original selection probabilities, adjustment for non-response, and benchmarking to known population estimates from the Demographic division of Stats SA.

7. COPYRIGHT NOTICE AND DISCLAIMER

Published by Statistics South Africa, Private Bag X44, Pretoria, 0001

© Statistics South Africa, 2012

Data from this publication may be produced, applied or processed, provided Statistics South Africa (Stats SA) is acknowledged as the original source of the data; that it is specified that the application and/or analysis is the result of the user's independent processing of the data; and that neither the basic data nor any processed version or application thereof may be sold or offered for sale in any form whatsoever without the prior permission of Stats SA.

8. CONTACT DETAILS

Please do not hesitate to contact Stats SA User Information Services for additional information or queries:

Tel:	+27 (12) 310-8600
Fax:	+27 (12) 310-8500
E-mail:	info@statssa.gov.za
Stats SA website:	www.statssa.gov.za